

## OBTAINING A SOCIAL SECURITY NUMBER

If you have an assistantship, other on-campus employment, or authorized off-campus employment, you must obtain a Social Security card/number. The Social Security Office nearest to Wayne State University is located at the corner of Cass and Michigan Ave., across from AT&T, downtown Detroit with the following address:

**The McNamara Federal Building  
477 Michigan Avenue, Room 1550  
Tel: (313) 226-6872**

**Office hours:  
Monday through Friday  
9:00 AM to 4:00 PM**

For general Social Security information, call: 1-800-722-1213 during normal business hours.

### **To apply for a Social Security card:**

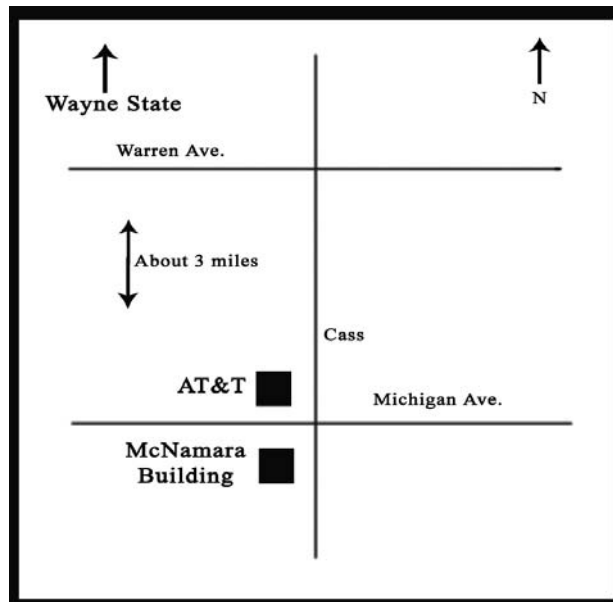
You must go in person and take with you your passport, I-20 or DS-2019 form, I-94, a letter from the Office of International Student and Scholars, and a letter from the Hiring Department.

### **Canadian citizens without a passport:**

You should take your birth certificate, driver's license, and/or other photo identification.

### **Please note:**

A Social Security card/number has nothing to do with your eligibility for employment. Its basic purpose in the United States is to monitor earnings for income tax purposes. Always check with the Office of International Students and Scholars before accepting any employment.



### **IMPORTANT!!**

If you will be working at Wayne State University, your social security number **MUST BE** reported to Personnel Processing and Records, 3638 AAB **IMMEDIATELY** after receiving it.