



J-1 Student and Scholar Institutional SEVIS Fee Assessment Form

Office of International Students and Scholars

(Please make your check payable to "Wayne State University / OISS")

SECTION A: THIS SECTION TO BE COMPLETED BY J1 STUDENT/SCHOLAR.

Family/Last Name: _____ Given/First Name: _____

Department Name: _____ Department Email: _____

Date of Birth: _____ Immigration Status: J1 (Student) J1 (Scholar)

WSU ID#: _____ SEVIS ID#: _____

(Per DS-2019) Program Start Date: _____ Program End Date: _____

USA Street Address: _____

City: _____ State: _____ Zip Code: _____

Telephone #: () _____ E-Mail _____

Signature: _____ Date: _____

SECTION B: THIS SECTION TO BE COMPLETED BY OISS STAFF ONLY.

Payment by Check #: _____ Amt: _____

or IRB#: _____ Amt: _____

Payment Start Date: _____ End Date: _____

Payment Received By: _____ Date: _____

- No cash or credit card can be accepted. Please make the check payable to "Wayne State University / OISS."
- Wayne State University can not accept a starter's check. However, we will accept a cashier's check or money order from a U.S. bank.
- Travelers check(s) will be acceptable only if it is the exact amount of \$50. No refund can be issued.
- This \$50 fee is mandatory and will be assessed every six months. The first payment of \$50 is required at the J-1 new student check-in or J-1 new scholar orientation, and all subsequent payments are due by the second week after your payment end date.
- If you have any outstanding fees due, you and your department will be contacted via email provided on this form. OISS will reserve the right not to process your request of DS-2019 program extension, transferring out, and validation until outstanding fees are collected.
- A copy of this signed form will be given to you as a payment receipt.