

J-1 EXCHANGE VISITOR TRANSFER OUT REQUEST

Complete this form if you are transferring from Wayne State to another program sponsor.

Important Note: You cannot continue your exchange program with Wayne State after the Release Date, and it is currently not possible to cancel a transfer-out one it is executed.

EXCHANGE VISITOR TRANSFER REQUEST	
Last Name:	First and Middle Name(s):
SEVIS ID:	Date of Birth:
New Sponsor:	
Release Date:	Reminder that you cannot continue your program at WSU after this date, and that the transfer cannot be canceled once it's been processed.
Signature of Exchange Visitor:	Date:

CONFIRMATION FROM WSU SPONSORING DEPARTMENT	
I have reviewed the information above and request that the Exchange Visitor be released to the new exchange program sponsor listed above. I understand that he/she cannot continue the current program at WSU after the Release Date, and that it is currently not possible to cancel a transfer-out once it is executed.	
Supervisor Name:	Title:
Supervisor Signature:	Date:

TRANSFER CLEARANCE FROM THE TRANSFER-IN INSTITUTION	
We have determined that the above mentioned J-1 scholar is eligible to transfer into our institution.	
Name of Institution:	Program Number:
ARO/RO INFORMATION	
Name:	
Email Address:	Phone Number:
Signature:	Date:

Upon completion, please forward this form to the Office of International Students and Scholars, Suite 416, Welcome Center. Please allow 5-10 working days for processing.

If you have any questions or concerns, please contact OISS at (313) 577-3422.